

# Domestic Abuse & Sexual Assault Crisis Center (DASACC) Job Description

## Domestic/Sexual Violence Counselor, Full-time, Exempt

The Domestic Violence and Sexual Assault Crisis Center (DASACC) is seeking a full-time Domestic/Sexual Violence Counselor to join our team. The Domestic/Sexual Violence Counselor will provide counseling and case management services to individuals (adults and children) identifying as victims/survivors of domestic violence and/or sexual assault. This role involves direct client services, administrative duties, and community engagement.

### **Expected Responsibilities:**

#### **Direct Services:**

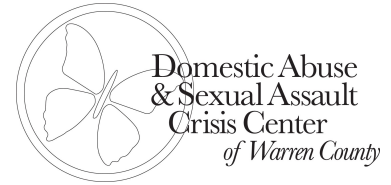
- **Counseling Services:**
  - Provide individual and group counseling, peer support services, and referrals to community social services, as needed and appropriate.
  - Provide mental health counseling and care, including therapy and counseling services, and substance abuse treatment if directly related to victimization.
  - Offer personal advocacy and emotional support through case management, assistance with practical problems created by victimization, and traditional or alternative therapy and healing.
- **Crisis-Stabilization Advocacy and Case Management:**
  - Provide information, referral services, and assistance with accessing federal and state financial assistance programs.
  - Offer legal and medical advocacy and housing support either through direct support or through appropriate referrals, as needed.
  - Assist victims in developing safety plans and support them in making decisions related to their safety and well-being.
  - Ensure services are culturally and linguistically appropriate, providing interpreters and translating documents into other languages to ensure accessibility for all victims.

#### **Other Duties:**

- Participate in all agency event planning and implementation as needed/required.
- Maintain accurate and up-to-date documentation in the database system and ensure client files meet agency standards.
- Complete required reports, timesheets, expense reimbursement reports, etc.
- Complete the sixty-hour victim counselor privilege training within the first six months of employment.
- Contribute to agency responsibilities by assisting in organizing and implementing Casa Hispana sessions on Tuesdays/Wednesdays, being on call for SART/DVRT (Sexual Assault Response Team/Domestic Violence Response Team), and staffing Wardrobe of Hope.

#### **Qualifications:**

- Master's degree in a human services field, LSW or LAC required, LCSW or LPC preferred.
- Commitment to the anti-violence movement and cultural competency.



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- Skilled in critical thinking, written and verbal communications, problem-solving, and advocacy.
- Adaptable to a changing environment, collaborative, and reliable.
- Computer literacy and comfort with database systems and reporting.
- Valid NJ driver's license.
- Bilingual candidates are strongly encouraged to apply.

**Salary:**

Salary for the Domestic/Sexual Violence Counselor position ranges from \$48,925 - \$61,8000 per year.

**Location:**

The position is based at DASACC's main office, with travel required for mobile service delivery and community engagement.

**In-Person Work Commitment:** DASACC is committed to ensuring an in-person presence to provide the highest level of service to our clients. This position requires a consistent on-site work presence (with the availability of 1-2 remote workdays) to effectively meet the needs of our community and facilitate direct client interactions.

**Equal Opportunity Statement:** DASACC is an equal opportunity employer and is committed to an equitable workplace where everyone is treated as a respected and valued member of the team. DASACC actively seeks to build and maintain a diverse staff without regard to race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed services, political belief, gender, gender identity, gender expression, sexual orientation, pregnancy or other health status, social or economic status, citizenship, immigration status, marital status, or language spoken. DASACC is committed to fostering the leadership and elevating the voices of people of color, Indigenous people, immigrants and refugees, low-income people, LGBTQ+, transgender persons, gender non-conforming, and non-binary people, people with disabilities, young parents, people who were formerly incarcerated, and people living in the many intersections of these experiences. We encourage and enthusiastically invite people from these communities to apply.

**To Apply:** Please submit your resume, cover letter, and contact information for three professional references to Dean at [dhickey@dasacc.org](mailto:dhickey@dasacc.org). Applications will be reviewed on a rolling basis until the position is filled. For any questions regarding the position, please contact Dean Hickey via email at [dhickey@dasacc.org](mailto:dhickey@dasacc.org).