

DASACC

domestic abuse & sexual assault crisis center *of warren county*

Domestic Abuse & Sexual Assault Crisis Center (DASACC) Job Posting

Crisis Response Program Coordinator (multiple positions)

The Domestic Abuse & Sexual Assault Crisis Center (DASACC) is seeking a full-time Crisis Response Program Coordinator to join our team. The Crisis Response Program Coordinator will provide advocacy, case management, crisis intervention, safety planning, and referrals for survivors of domestic violence and sexual assault. This role includes direct client services, helpline and crisis response coverage, documentation, volunteer support, and community partner engagement.

Expected Responsibilities:

Direct Services:

- Develop individualized service plans with survivors to address immediate needs and longer-term stabilization goals.
- Provide emotional support, advocacy, safety planning, referrals, and systems navigation related to housing, benefits, healthcare, employment, legal needs, and other safety resources.
- Provide mobile advocacy and follow-up services to support continuity of care and ongoing stabilization.
- Facilitate support groups for survivors in Warren County to support healing, connection, and ongoing empowerment.
- Attend court sessions to provide in-person advocacy, accompaniment, information, and emotional support for survivors navigating court processes.
- Ensure services are trauma-informed, culturally responsive, accessible, and non-discriminatory, with attention to survivors from underserved and high-barrier communities.

Crisis Response and Helpline Support:

- Answer DASACC's 24/7 helpline and provide crisis intervention, emotional support, safety planning, and coordinated referrals.
- Respond to DVRT activations at police stations, courts, and community locations to provide immediate support, information, and options counseling.
- Respond to CSVA/SART activations to accompany survivors during forensic medical exams and support informed consent, privacy, and survivor choice.
- Coordinate warm handoffs to counseling, legal advocacy, residential services, and ongoing case management.
- Provide supportive follow-up with volunteer advocates after DVRT and SART activations to support wellness and service continuity.

Program and Community Support:

- Support recruitment, engagement, scheduling, and service-hour documentation for DVRT and CSVA/SART volunteer advocates.
- Participate in 60-hour Victim Advocate Training and continuing education sessions for volunteers and partners.
- Support community and systems-partner trainings for law enforcement, healthcare providers, courts, and community agencies.

- Provide technical assistance to system partners to improve survivor access, reduce barriers, and strengthen coordinated response.
- Represent DASACC at coalition meetings, advisory boards, case reviews, community safety forums, and coordinated response teams.

Other Duties:

- Participate in agency event planning and implementation as needed.
- Maintain accurate and up-to-date documentation in the agency database and ensure client files meet agency standards.
- Complete required reports, timesheets, and expense reimbursement forms.
- Complete the sixty-hour victim counselor privilege training within the first six months of employment.
- Support shared agency responsibilities, including on-call coverage for SART/DVRT, shelter walk-ins, helpline response, Wardrobe of Hope, and other activities as needed.

Qualifications:

- Bachelor’s degree in social work, human services, or a related field preferred; equivalent experience may be considered.
- Two years of experience in case management, victim services, substance use recovery, or a related field preferred.
- Knowledge of trauma-informed care and a strong commitment to survivor-centered, inclusive services.
- Familiarity with community resources and support services.
- Strong verbal and written communication skills.
- Ability to respond effectively to crisis situations with calmness and professionalism.
- Computer literacy and comfort with database systems and reporting.
- Valid NJ driver’s license required.
- Bilingual candidates are strongly encouraged to apply. **Compensation:** Compensation for a FT, Exempt, Crisis Response Program Coordinator position is \$50,000 per year and may vary

Location: This position is based at DASACC’s Oxford Road location in Oxford, NJ, with regular travel throughout Warren County for mobile advocacy, court accompaniment, hospital response, outreach, and community engagement.

In-Person Work Commitment: DASACC is committed to maintaining an in-person presence to provide the highest level of service to survivors. This position requires consistent on-site presence to support shelter operations, resident needs, walk-ins, helpline response, crisis intervention, and direct client services. With supervisory approval, 1–2 remote/flexible workdays per week may be possible depending on crisis response schedules, survivor needs, and shelter staffing coverage.

Equal Opportunity Statement:

DASACC is an equal opportunity employer and is committed to an equitable workplace where everyone is treated as a respected and valued member of the team. DASACC actively seeks to build and maintain a diverse staff without regard to race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed services, political belief, gender, gender identity, gender expression, sexual orientation, pregnancy or other health status, social or economic status, citizenship, immigration status, marital status, or language spoken. DASACC encourages and welcomes applications from people of color, Indigenous people, immigrants and refugees, low-income people, LGBTQ+ people, transgender persons, gender non-conforming and non-binary people, people with disabilities, young parents, people who were formerly incarcerated, and people living in the many intersections of these experiences.

To Apply:

Please submit your resume, cover letter, and contact information for three professional references to Dean Hickey at dhickey@dasacc.org. Applications will be reviewed on a rolling basis until the position is filled. For questions regarding the position, please contact Dean Hickey by email.